

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of July 8, 2008 Cabinet Meeting
Date: July 8, 2008

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Horton, Hutchins, Niewoonder and Schlack

Members Absent: Kocher

TBO Discussion

- a. Personnel items:
 - o Heard updates on the status of filling a couple of vacant positions, including several faculty and staff positions as well as the dean's position at the ACC.
- b. Reality Checks:
 - o No new reality checks noted.
- c. Kudos! were given to:
 - o A number of I.T. and facility services staff who worked on the power outage at the ACC this past weekend, including Daryl Chapman, Jim Dykema, Jeff Donovan, Mark Sloan, Aaron Snead , Tim Welsh, and Ron Whitmire.
- d. Other TBO Items – Briefly mentioned concerns about the Gallup/StrengthsQuest training received by Nancy Taylor and Ken Barr, Jr. and noted that the Gallup Conference itself was worthwhile which was attended by Ken Barr and Diane VandenBerg.

Approval of Minutes

The minutes of the July 1, 2008 meeting were approved as corrected.

Other

- Received an article from CNN regarding the 10 best jobs for two-year degrees.
- Mentioned the ongoing discussions with a potential purchaser for a lot in the Groves.
- Reported that a section of the roof on the Texas Township Campus building will be developed as green space.
- Reviewed the I.T. administrative projects web site. A sub-committee is charged with reviewing projects and will bring back a recommendation to the Cabinet on July 29. In the meantime, each Cabinet member was asked to review all of their projects on the “current” and “in queue” lists and to evaluate them in terms of how they address our priorities, whether they will improve service to students, and the payback to the

Institution. Projects should be removed from the lists that are not necessary or relevant.

- Reported that the Branding RFP has been mailed out and that a few firms have responded with some questions.
- Briefly discussed the agenda for the July 15 Cabinet planning meeting – it is to be rehearsal in preparation for the reports to be shared with the Board on July 23.

Other Discussion Items

- **Travel – the following travel items were reported for the record:**
 - No travel items shared.
- **Grants**
 - No grant requests presented.

Next Meeting – The next regular Cabinet meeting is scheduled for Tuesday, July 29 and will begin at 8 a.m. in the Board Room. The Cabinet was reminded that next week's meeting will be a planning meeting and will begin at 8 a.m. and is scheduled to last through lunch.